

# AFO 436 – Overview of suspended borrowers

## 436.1 Introduction

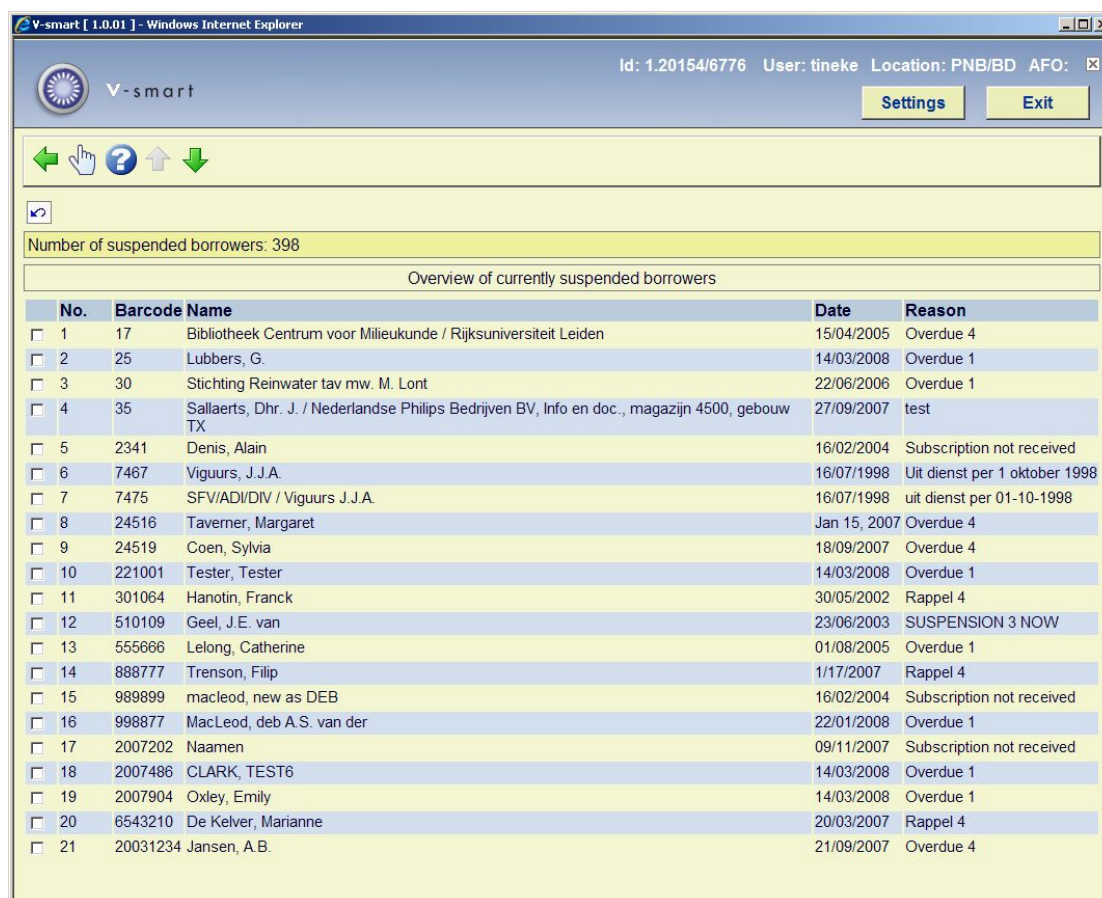
As soon as you select this option you will see a screen listing all the borrowers that are currently *suspended, i.e. Unable to take part in any circulation activities except making payments and returning items.*

### Note

This is a list of borrowers who are suspended, not of blocked borrowers. See the Help on AFO 431 (Borrower Administration) for more information on blocks and suspensions.

## 436.2 View suspended borrowers

After choosing this option an overview screen will be displayed with all currently suspended borrowers:



The screenshot shows a web browser window titled "V-smart [ 1.0.01 ] - Windows Internet Explorer". The interface includes a header with the V-smart logo, user information (Id: 1.20154/6776, User: tineke, Location: PNB/BD, AFO: ), and buttons for "Settings" and "Exit". Below the header is a navigation bar with icons for back, home, help, forward, and refresh. A status bar indicates "Number of suspended borrowers: 398". The main content area is titled "Overview of currently suspended borrowers" and contains a table with the following data:

No.	Barcode Name	Date	Reason
<input type="checkbox"/> 1	17 Bibliotheek Centrum voor Milieukunde / Rijksuniversiteit Leiden	15/04/2005	Overdue 4
<input type="checkbox"/> 2	25 Lubbers, G.	14/03/2008	Overdue 1
<input type="checkbox"/> 3	30 Stichting Reinwater tav mw. M. Lont	22/06/2006	Overdue 1
<input type="checkbox"/> 4	35 Sallaerts, Dhr. J. / Nederlandse Philips Bedrijven BV, Info en doc., magazijn 4500, gebouw TX	27/09/2007	test
<input type="checkbox"/> 5	2341 Denis, Alain	16/02/2004	Subscription not received
<input type="checkbox"/> 6	7467 Viguurs, J.J.A.	16/07/1998	Uit dienst per 1 oktober 1998
<input type="checkbox"/> 7	7475 SFV/ADI/DIV / Viguurs J.J.A.	16/07/1998	uit dienst per 01-10-1998
<input type="checkbox"/> 8	24516 Taverner, Margaret	Jan 15, 2007	Overdue 4
<input type="checkbox"/> 9	24519 Coen, Sylvia	18/09/2007	Overdue 4
<input type="checkbox"/> 10	221001 Tester, Tester	14/03/2008	Overdue 1
<input type="checkbox"/> 11	301064 Hanotin, Franck	30/05/2002	Rappel 4
<input type="checkbox"/> 12	510109 Geel, J.E. van	23/06/2003	SUSPENSION 3 NOW
<input type="checkbox"/> 13	555666 Lelong, Catherine	01/08/2005	Overdue 1
<input type="checkbox"/> 14	888777 Trenson, Filip	1/17/2007	Rappel 4
<input type="checkbox"/> 15	989899 macleod, new as DEB	16/02/2004	Subscription not received
<input type="checkbox"/> 16	998877 MacLeod, deb A.S. van der	22/01/2008	Overdue 1
<input type="checkbox"/> 17	2007202 Naamen	09/11/2007	Subscription not received
<input type="checkbox"/> 18	2007486 CLARK, TEST6	14/03/2008	Overdue 1
<input type="checkbox"/> 19	2007904 Oxley, Emily	14/03/2008	Overdue 1
<input type="checkbox"/> 20	6543210 De Kolver, Marianne	20/03/2007	Rappel 4
<input type="checkbox"/> 21	20031234 Jansen, A.B.	21/09/2007	Overdue 4

## Columns on the screen

**Barcode:** the borrower's barcode number.

**Name:** the borrower's name.

**Date:** the date of the suspension.

**Reason:** the reason why the borrower was suspended.

## Note

- A borrower may be suspended automatically by the system when a certain number of overdues have been sent.
- A borrower may be suspended manually using Suspensions in AFO 431.

## Options on the screen

**Select borrower (+):** Select a borrower and then select this option to view all information from the borrower record for this borrower. Then the system will switch to AFO 431 ('Borrower administration'). Read the help for this AFO for more information.

- **Document control - Change History**

<b>Version</b>	<b>Date</b>	<b>Change description</b>	<b>Author</b>
<b>1.0</b>	<b>May 2008</b>	<b>creation</b>	